

Govt. Digvijay Auto. P.G. College

Rajnandgaon

Department Of English

Syllabus : 2019-20

ADD-ON COURSE

IN

SPOKEN ENGLISH AND CREATIVE WRITING

ADD-ON COURSE

THREE YEAR COURSE IN SPOKEN ENGLISH AND CREATIVE WRITING

FIRST YEAR- CERTIFICATE COURSE

Total: 100+100

| Paper I | 100 marks |
|--|------------------|
| Unit I: | 15 |
| Meeting People, My Family, Asking Questions, Colours around You, Holiday Getaways, Home Sweet Home Need for English Communication, Pronunciation of Consonant Sounds, Intonation & Modulation (Facial Expressions), Vocabulary List | |
| Unit II: | 15 |
| It's My Life, Food for Thought, Making Friends, Buying Things, At the Park, Home Improvement, Pronunciation of Vowel Sounds | |
| Unit III: | 15 |
| The Calendar, Time Gone by, Know Your Planet, What Did You Do? Going Places, Do's & Don'ts, Nouns, Pronouns, Verbs, Adverbs, Articles, Adjectives- their uses. | |
| Unit IV: | 15 |
| Parts of the Body, Better Than the Best, A Look into the Future, How Do You Feel?, Leisure Time, Who's This? Subject Verb Agreement, Vocabulary List, Preposition, Conjunction, Interjection. | |
| Unit V | |
| (A) General Principles of Writing: | 30 |
| Birth of Writing, Types of Writing, Substance of Writing, Techniques to Achieve Lucidity & Direction in Writing, Authenticity in Writing. | |
| (B) Literary Genres: Poetry, Prose, Drama, Fiction, Short Stories, One-Act Play, Biography, Autobiography. | 10 |

Paper II

100 marks

| | |
|---|-----------|
| Internal Assessment –Continuous Internal Assessment through Practice in Language Lab | 50 |
| External Assessment: Final Practical Exam in Language Lab (2 Hours) | 50 |

LIST OF REFERNCE BOOKS


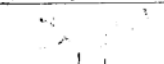
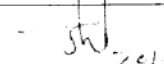
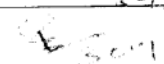

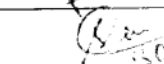
CREATIVE WRITING

1. “The art of Fiction: Notes on Craft for young writers.”- John Gardiner
2. “From Where your Dream; The Process of Writing Fiction”- Robert Olen Butter.
3. “The Story of Writing”- Donald Jackson.
4. “What to Tell and How to Tell it”-Edna Lyman.
5. “Writer’s Workshop: Techniques in Creative Writing”-Barry Maybury

SPOKEN ENGLISH

- 1.“English in situations” by R.O. Neill (OUP).
2. “What to say when” Ed: Vioin Huggins (BBO London).
- 3.“Improve your English: English in Everyday Life”- Stephen Brown and Ceil Lucas

APPROVED BY THE BOARD OF STUDIES ON

| NAME | IN THE CAPACITY OF | SIGNATURE |
|--------------------|------------------------------------|---|
| Dr. Anita Shankar | Chairman |  |
| Dr. Mercy George | Subject Expert (V C Nominee) |  |
| Dr. G A Ghanshayam | Subject Expert (Principal Nominee) |  |
| Dr. Rashmi Dubey | Subject Expert (Principal Nominee) |  |
| Dr. Aaftaab Aman | Advisor (Syllabus Committee) |  |
| Mr. Chandan Soni | Meritorious Ex Student |  |

SECOND YEAR- DIPLOMA COURSE

Total -100+100

Paper I

100marks

Unit I:

15

Communication:

Types of Communication, Elements of Communication, Process of Communication.

Unit II:

15

Tense (Present, Past & Future)

Introductory Speeches, Thanks Giving Speeches, Useful Vocabulary for Formal & Informal Letters

Unit III:

15

Simple, Compound & Complex Sentence, Modals

Offering Encouragement to Somebody

Unit IV:

15

Direct & Indirect Speech, Active & Passive Voice

Congratulations & Good Wishes

Unit V

Basic Elements of Short Stories

20

Children Literature (The Jungle Book, Snow White, Alice in Wonderland)

20

Paper II

100 marks

| | |
|---|----|
| Internal Assessment: Continuous Internal Assessment through Practice in Language Lab | 50 |
| External Assessment: Final Practical Exam in Language Lab (2 hours) | 50 |

LIST OF REFERENCE BOOKS

CREATIVE WRITING

1. "Short Story Techniques"- John Baland
2. "Adventure, Mystery and Romance"- John Cawetti
3. "Writing Fiction: A Guide to Narrative Craft"- Janet
4. " The Craft of Children's Writing"- Judith Newman
5. Becoming a Writer"- Dorothea Brande

SPOKEN ENGLISH

1. "Improve your English: English in the Work Place"- Stephen Brown and Ceil Lucas.
2. "Success with English: The Penguin Courses"- Alexander Baird.
3. "English Language Learning Programme"- Prakash Books.
4. "LongMan Student Grammar of Spoken and Written English"- Douglas Biber, Susan Conrad and Geoffrey Leech.

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Paper-I

100 marks

Unit I:

15

Transformation of Sentences; Synthesis of Sentences, Register and Style

Unit II:

15

Facing Group Discussions, Interviews; Preparing good Resume and presenting it before the Interview Team, Role of language in Personality Development

Unit III:

15

Public Speaking & Presentation, Use of Idioms in Spoken English, Introduction to Speech

Unit IV:

15

How to Pronounce Correctly, Mastering Spoken English, Effective Oral Communication.

Unit V: (A) Writing for Media, Radio and Television

20

Principles & Methods of Effective Writing, Radio and its Potential, Radio talks, Interviews and Discussions, Television and its Potential, Advertising and Media, Newspaper Reports

(B)Basic Elements of Poetry (Themes, Structures, Imagery, Symbols, Language, Rhythm),
Appreciating Indian Writings in English (Jayant Mahapatra , APJ Kalam's Ignited Minds, R.K. Narayan's Swami & Friends)

20

Paper II

100 marks

| | |
|--|----|
| Internal Assessment: Continuous Internal Assessment through Practice in Language Lab | 50 |
| Project Work | 50 |

LIST OF REFERNCE BOOKS

CREATIVE WRITING

- 1.“Understanding Poetry”-Brooks, Cleanth and Warren Penn
- 2.“The Making of a Poem”- Ted Hughes
- 3.“The Poetic Image”- Day C. Lewis
- 4.“Radio Power”- Julian Hale
- 5.“Writing for Television”-Sir Basil Barlett

SPOKEN ENGLISH

- 1.“Spoken English learned Quickly”-Lynn Lundquist
- 2.“Fluent English”- Living Language.
- 3.“English Language Learning Programme”- Prakash Books.

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